



Five Minute Snap Shot of Your Department Goals

Dept: _____

Date: _____

Rocks	Notes	Name
Traction: (What you've accomplished and are most proud of)		
Slipping: (What you've missed the target on and efforts to re-engage)		
Stuck: (What you have failed to accomplish and reason why)		
Team Shout Out: (Employee(s) who have gone above and beyond.)		
Next Rock/Boulder on the horizon?		
Additional Comments or notes (MOLO, New Team Member, Innovative Ideas, etc.)		